

Information and Instructions for Art In Public Places

Indian River County Courthouse

What we need from you:

Images for advertising purposes

We will make every effort to announce your exhibit on the Cultural Council's website, in the newsletter and to local media before or as soon as possible after the opening of your exhibit. Please be sure your images are quality representations of your work.

Submit up to 5 images of work to be considered to :

sheila@cultural-council.org

Information for Title cards, Posters

We provide posters and title cards for the exhibit. After notice that you have been selected as the artist , please provide the following in a list format:

Artist contact information – email

Title of the exhibit

Title of each piece, Medium, Size (including frame), Price

Art Requirements:

Works suitable for display on a wall in any medium are welcome (paint, collage, photography, fiber, mixed media). Original work only, no giclees or prints other than photography will be accepted.

We are unable to accept 3D or sculptural pieces at this time.

Minimum size for 2D work is 11”X14”

Work must be framed and ready to hang with appropriate hardware. No sawtooth hangers please. If gallery wrapped, sides should be painted with no staples showing.

Work requiring a protective layer such as watercolor, pastels & Photography must use plexiglass. Glass is not permitted.

Work must not weigh over 15 pounds.

Affix details of each piece on the back.

What You Need To Know:

Courthouse Location

The Courthouse is located at 2000 16th Avenue in downtown Vero Beach. A parking garage is located directly across the street from the Main Entrance.

Courthouse Entry

When delivering/picking up art use the loading dock at the back of the building. Arrival time is established by the install team prior to start/finish date (usually 10am) There is a cart available to transport art in and out on install days. A security guard will open the door. Passage is only allowed in the presence of a guard.

Hanging & removal time

All items must remain hanging for the duration of the exhibit.

Exhibiting artists are required to sign a hold harmless agreement provided on the entry date of your exhibit. You will be met by a representative of the Cultural Council's Art In Public Places to assist with delivery and pick up.

Purchases

Interested parties in the purchase of your work will be asked to contact the office. We will take their information and send it on to the artist who can complete the sale. A suggested donation of 10% of the purchase price to the Cultural Council to further our mission is greatly appreciated.